

Privacy Policy

Policy Committee Approval: 12/16/13; Board Approval: 12/27/13

Protecting your private information is our priority. This Statement of Privacy (“Statement”) applies to National Association of Intercollegiate Gymnastics Clubs (“NAIGC”), a non-profit organization, and its website, currently located at www.naigc.net, (“NAIGC Website”) and governs data collection and usage. By using the NAIGC Website, you consent to the data practices described in this Statement.

Collection of your Personal Information

When you use the NAIGC Website, you may be asked to provide personally identifiable information, such as your name and email address. The NAIGC collects and stores the information you provide. If you purchase a product or service from the NAIGC Website, the NAIGC and/or its authorized agents collect your billing, shipping, and credit card information in order to complete the purchase transaction, but does store this information. When you use the NAIGC Website, the NAIGC may automatically collect information about your computer hardware and software; this information may include: your IP address, browser type, domain name(s), access time(s), referring website address(es), and/or other information. This information is used to maintain the high quality of the NAIGC Website. The NAIGC is not responsible for the privacy statements or other content on websites outside of the NAIGC Website. The NAIGC encourages you to review the privacy statements of non-NAIGC websites that may be linked to on the NAIGC Website so that you can understand how those websites collect, use, and share your information.

Use of your Personal Information

The NAIGC uses the information described above to operate the NAIGC Website and optimally deliver the NAIGC’s products and services. The NAIGC may contact you via surveys through contact information you have provided to conduct research about your opinion of current services or of potential new services that may be offered by the NAIGC or through the NAIGC Website. The NAIGC does not sell, rent, or lease its customer lists to third parties. When necessary, the NAIGC may share your personal information or computer hardware or software information with trusted partners to help perform statistical analysis, contact you with information relating to the NAIGC, provide customer support relating to the NAIGC or its products or services, or arrange for deliveries of NAIGC products or services. All such third parties are prohibited from using your personal information except to provide these services to the NAIGC, and they are required to maintain the confidentiality of your information. The NAIGC will disclose your personal information without notice only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on the NAIGC or the NAIGC Website; (b) protect and defend

the rights or property of the NAIGC; or (c) act under exigent circumstances to protect the personal safety of users of the NAIGC Website, members of the NAIGC, or the public.

Security of your Personal Information

The NAIGC works to protect the security of your payment information by using Secure Sockets Layer (SSL) software, which uses encryption and other security measures to protect your information during transmission. Your payment information is used for billing only. Your payment information will never be stored on NAIGC's server and is provided only to our credit card merchant, Braintree Payment Solutions, LLC. Their security policy is available at <https://www.braintreepayments.com/developers/security>.

Changes to this Statement

NAIGC may update this Statement of Privacy to reflect company and customer feedback at any time without notice. NAIGC encourages you to periodically review this Statement to be informed of how NAIGC is protecting your information.

Contact Information

NAIGC welcomes your questions or comments regarding this Statement of Privacy. If you believe that NAIGC has not adhered to this Statement, please contact NAIGC at info@naigc.net immediately.

Effective as of December 27, 2013

Revision and Approval History

Version / Date	Author	Change/Reason
1.0	Ilana Shushansky, Policy Committee	Policy created