

NAIGC Club Membership Policy

Version 1.2 / Last Amended 08/30/2017

1. Purpose
 - a. This policy defines the guidelines for becoming a voting NAIGC member club.
2. Overview
 - a. **All NAIGC member clubs must advance the mission of NAIGC by providing opportunities for participation in post-high school gymnastics.**
 - b. **New Clubs must demonstrate a contribution to NAIGC's mission.** This determination will be made after the club completes an initial application **and serves a one-year waiting period** (12 months from receipt of application).
 - c. Existing clubs may demonstrate their contribution by completing a confirmation process each year.
 - d. The NAIGC Board of Directors must review all new applicants.
 - e. **The membership of existing NAIGC clubs shall be renewed automatically annually** upon completing the confirmation process.
 - f. The confirmation process may include a club membership fee, whose amount shall be determined by the Board.
 - g. The following sections describe the forms that must be completed to apply for and confirm membership, and the process by which the NAIGC Board of Directors shall evaluate the information on the forms to approve applicants.
 - h. **Membership and participation in NAIGC is a privilege and NAIGC makes the sole determination of the status of its members. The NAIGC may limit or revoke any individual's or club's membership or participation at any time for any reason.** The NAIGC makes membership and participation decisions on a case-by-case basis.
3. Recommended Application Form
 - a. Club name
 - b. Club contact information
 - c. Practice facility location(s) and schedule
 - d. Target participation audience
 - e. Total number of participants
 - i. If you are a continuing club, use the past year's data.
 - ii. If you are a new club, use a projection for the upcoming year.
 - f. Number of years of existence
 - g. Coaches (paid, volunteer, none)
 - h. Competition plan (not competing, competing this year, competing future years)
 - i. Mens, womens, both
4. Confirmation Form
 - a. Clubs must confirm information is up to date, or submit new information, each year after the initial application.

- b. The confirmation form may also include additional optional items such as a website.
 - c. The confirmation process may also require paying a membership fee.
5. Application process
- a. **A potential club may submit an application at any time during the year.**
 - b. The Board shall acknowledge receiving an application within one month.
 - c. **The Board shall vote on whether to accept the application within 12 months of receiving it.**
6. Application approval criteria for the Board
- a. The criteria for accepting an application shall be based only on whether the applicant is advancing the core mission and values of NAIGC by providing opportunities for participation.
 - b. Each club's application will be evaluated on the basis of the criteria specified above.
 - i. The expectation is that most applications will be approved following the one-year waiting period.
 - ii. **Groups that neither practice together nor provide new participation opportunities, but only want to compete together as a group, should be accommodated through team-forming mechanisms, which are not addressed in this document.**
 - iii. **An example of a club application that perhaps ought to be rejected is one that involves splitting an existing club in a manner that only reduces participation opportunities.**
 - iv. An example of a club application that perhaps ought to be rejected is a club that has limited members and is not planning to continue in future years.
 - c. **It is recommended that the Board wait some time before voting on an application, in order to have more accurate information about the club's longevity.**
 - d. Other factors for deciding when to vote may include the Board's meeting schedule, and having membership decided for several clubs at the same time.
 - e. The Board must vote to approve any club that has satisfied its waiting period before the next election.